

State Responses to Vendor Questions for  
NDERFP2308

Questions	Answers
<p>What is the total amount available for award to the single Contractor under this RFP? The State Biennium budget shows an amount of \$400,000 for NHB, is that full total available to RFP bidders?</p>	<p>The amount will be \$400,000 plus up to \$150,000 to be awarded at a later time.</p>
<p>2a. What are considered administrative or indirect costs for the purpose of this proposal?</p>	<p>Direct cost will include salaries, benefits, operational cost, subgrants to local communities or service providers.</p> <p>Indirect cost - based on indirect cost rate * modified total direct cost. For more information see Federal 2 CFR 200</p>
<p>2b. May the bidder budget for direct costs incurred for contract and subcontract management, disbursement and accountability of funds to subcontractors, (i.e., fiscal personnel, fair share of annual independent audit), etc.?</p>	<p>Yes, vendor needs to provide a budget for sub-contractor</p>
<p>2c. Evaluation and community subcontractors have traditionally applied administrative or indirect costs to their subcontract budgets. Why are administrative and indirect costs prohibited by this RFP? Is this negotiable?</p>	<p>Administrative or Indirect cost is not prohibited for the contractor or sub-contractor. Contractor or sub-contractor having indirect cost must provide the approved cost rate agreement to NDE.</p>
<p>Do bidders need to provide 3-page resumes and three (3) references for all Contractor personnel and subcontractors paid with NHB grant funds, or just key Contractor personnel responsible for contract administration and deliverables regardless of their payment source?</p>	<p>NDE may choose to review and approve some sub contracts during negotiations. Resumes and references of each sub-contractor will not need to be submitted with proposal.</p>
<p>Do bidders need to propose a one- or a five-year work plan and budget?</p>	<p>Yes, a one-year plan will be sufficient.</p>
<p>What is meant by “implementing a new system” in this sentence?</p>	<p>Treat this grant as if it were the first NHB grant to be awarded. Identify the goals for the first year.</p>
<p>Do bidders need to provide only 3 summaries of projects of similar size and scope or does the state want more than 3 and will pick from all those provided?</p>	<p>Only 3 projects are required.</p>

<p>Must the bidder select one or more communities for Pyramid Model expansion at the time of application (no later than September 26, 2023) or may the bidder propose a timeframe after grant award in which new communities will be vetted for need, interest, and readiness for Pyramid Model implementation? In the latter scenario, the bidder understands it must convey the community and provider selection criteria for the reviewers consideration.</p>	<p>The bidder may propose a time frame after grant award in which new communities will be vetted for need, interest, and readiness for Pyramid Model implementation.</p>
<p>Is there a page limitation for the bidder's proposal? Are there any other formatting rules or preferences such as double-spacing, 1" margins all sides, font size, document type (Word, Excel, pdf), etc.?</p>	<p>1-inch margins, double spaced is preferred. Please use common Microsoft tools, Word, Excel, PDF. There is no page limitation.</p>
<p>This bidder believes the state insurance requirements identified in the RFP for nonprofit organization applicants and their intended subcontractors – including small communities and service providers in Congressional District 3, and independent mental health practitioners / consultants / coaches – are cost prohibitive, particularly the \$5mm Cyber Liability and \$2mm Pollution Liability requirements.</p>	<p>Please refer to question number 5.</p>
<p>1) Which insurance requirements from the table on p21 of the RFP are negotiable?</p>	<p>Pollution, Cyber liability, and Commercial crime are negotiable.</p>
<p>2) May the bidder propose alternate coverage amounts for negotiable insurance requirements?</p>	<p>Yes, bidder can submit an alternative insurance requirement.</p>
<p>3) May the bidder wholly reject the Pollution Liability coverage requirement and still be a viable contract contender?</p>	<p>This is negotiable</p>

<p>The current NHB program administrator contracts with 12 unique communities, six consultants/coaches/trainers, and a statewide program evaluator for training, technical assistance, implementation, and evaluation of the Early Childhood Pyramid Model for Supporting Social Emotional Competence. Must the bidder provide the details described in subparts e. - h. for ALL 12 communities and additional contractual service providers / mental health professionals working with these communities?</p>	<p>No, the bidder is free to provide details about the sub-contractors deemed necessary for understanding the scope of the services.</p>
<p>Will the state accept Letters of Support and Letters of Commitment from bidder partners?</p>	<p>Yes, we will.</p>
<p>The bidder's plan for Early Childhood Pyramid Model expansion to new communities relies on multiple and varying factors including sufficient funding, community readiness, availability of qualified mental health professionals in the geographic area, and bidder staffing capacity to manage expansion, etc. Being uncertain as to the actual term of this RFP – one or five years – is it acceptable to propose average anticipated costs for expansion without identifying specific communities and subcontractors in those communities?</p>	<p>Yes, project is to be initially funded for one year, with the ability to renew the grant for up to 5 additional years without reading the grant. The first-year budget will be sufficient.</p>
<p>Should the Bidder submit via email one single pdf document containing all components of the proposal: 1. Signed Contractual Services Form, 2. Executive Summary, 3. Corporate Overview, 4. Technical Approach, 5. Cost Proposal, as well as the compendium of resumes, Letters of Support (if allowed), timeline, organizational charts, evaluation guidebook, and various other attachments that may be of value to reviewers? OR Should the Bidder submit each component of the complete proposal as separate documents?</p>	<p>Yes, it should be one single document</p>